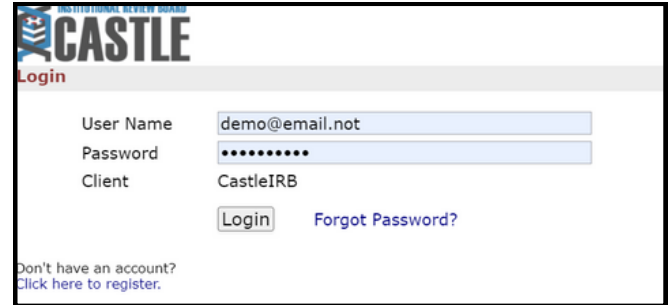


1. Portal Access

<https://castleirb.my.irbmanager.com/Login.aspx>

2. To create an Account

- Click on **"Click here to register"** under the **"Don't have an account?"** section.
- Enter your information.
- You will receive an email with instructions on setting a unique password.
- Log back into portal with your Username: [your email address] and unique password.



The screenshot shows the Castle IRB Login page. At the top left is the Castle IRB logo. Below it is the word "Login". The form contains three input fields: "User Name" with the value "demo@email.not", "Password" with masked characters "*****", and "Client" with the value "CastleIRB". Below the "Client" field is a "Login" button and a "Forgot Password?" link. At the bottom left of the form, there is a link that says "Don't have an account? Click here to register."

Note: All Principal Investigators must register for an account in order for their information to be uploaded into the system. You can use "New Contact Form" in the form to register your PI on their behalf.

